



Tech Bulletin 9/1/1994

Customer Pick-Up Orders Guidelines

In order to make customer pick-up orders more efficient we have set up guidelines:

1. Prior notification to and approval from Five Lakes Mfg. is needed for all pick-ups. A 2-hour window for your pick-up time will be provided. If you are not here for the 2-hour window, the driver may have to wait for the next opening.
2. Information needed prior to pick-up:
 - Type of truck (Taut Liner, Flat Bed or Van)
 - Trucks dimensions, i.e., gross weight, length, width, opening size
 - Customer name and Five Lakes Mfg. order number(s)

Please use the form below to submit this information.
3. Trucks will not be weighed before entering and leaving the plant site. Five Lakes can not insure that we do not overload any units before they go back on the road.
4. Securing of loads will be the responsibility of the truck driver. If you have questions or concerns, please contact Five Lakes Mfg.

ORDER PICK-UP INFORMATION

Company Name _____
Five Lakes Mfg. Order Number _____
Date/Time of Scheduled Pick-Up _____
Type of Truck: Taut Liner Flat Bed Van
Gross Weight of Truck _____
Length of Truck _____
Width of Truck _____
Opening Dimensions of Truck Doors: Height _____ Weight _____

Fax to: 586-463-4123